

February 6, 2024

MEMORANDUM

TO: Dr. Ming-Tung “Mike” Lee
President

Dr. Karen Moranski
Provost, Vice President – Academic Affairs, CAO

Mr. Monir Ahmed
Vice President – Administration and Finance, CFO

FROM: Karen G. Schneider
Interim Dean, School of Extended and International Education

SUBJECT: Category V Extended Education Fees Authorization and Approval

In order to comply with Executive Order 1102, the School of Extended and International Education hereby requests approval for the following Category V extended education fees for Summer 2024-Spring 2025 by the President after review by the Vice President for Administration and Finance/CFO.

Some credit course fees will require additional adjustments to support specific class needs. A detailed list of those classes and their adjusted fees will be forwarded to you for your approval before the start of each term. CEU (Continuing Education Unit) Contract Fees vary depending upon the number of contact hours for a course or workshop. Our CEU Contract Course Fee scale is included below for your review. Non-Credit and CEU (Continuing Education Unit) course fees vary widely depending upon course length, format, instructional support costs, and faculty compensation considerations. A detailed list of those courses will be submitted separately for your approval before the start of each term.

Academic Credit Fees

Contract Credit (Academic Credit)	\$80/unit
CNECM/POST (Summer)	
NURS 312	\$475/unit
NURS 313	\$475/unit
Intersession	\$365/unit
Open University Graduate	\$470/unit
Open University Undergraduate	\$340/unit
Project Continuation	\$295/unit
Semester at Sonoma:	
Undergraduate Units (includes 12 units)	\$4080
Graduate Units (includes 8 units)	\$3760
Application Fee	\$150
Health Fee	TBD based on prevailing rate with Health Center
Program Fee	\$1,500/semester
Special Session Course Fee	\$365/unit

Academic Credit Fees (Continued)

Special Session Degree & Certificate Programs:

BA Liberal Studies – Marin, Napa Valley, Solano Program	\$435/unit
BS Business Administration – Marin, Lake, Petaluma, Solano Program	\$435/unit
Executive Master’s Business Administration (EMBA)	\$1,850/unit
Executive Master’s Business Administration Wine (Wine EMBA)	\$1,850/unit
Executive Master’s Business Administration Global Wine	\$1,850/unit
Family Nurse Practitioner Certificate	\$630/unit
Foundation and Business MBA	\$759/unit
Saturday – Hybrid Degree Completion Program	\$465/unit
MA Depth Psychology	\$600/unit
MA Film Studies	\$550/unit
MA Organization Development	\$695/unit
MA Spanish	\$595/unit

Non-Credit Fees

EXCEL for Youth

All day one-week or morning or an afternoon two-week class	\$400-\$600/week
Morning or Afternoon one-week class	\$200-\$300/week

Osher Lifelong Learning Institute (OLLI):

1 Course Registration	\$25-\$95/1 course
2 Course Registration	\$50-\$175/2 courses
3 Course Registration	\$75-\$250/3 courses
Single-lecture courses and summer courses	\$50/course
Single Course Offering - A La Carte	\$25/course
3-week Course Offering	\$60/ course
Membership Fee	\$20/term

Professional Development Programs:

Administrative Fee	\$25
Advanced Human Resource Management Certificate - online	\$750
Audio and Recording Production Certificate	\$550
Construction Management Certificate	\$450/course
Human Resource Management Certificate	\$825
Humanistic Leadership Certificate	\$750
Maker Certificate	\$325/CEU
Non-Profit Management Certificate	\$900
Lean Six Sigma Green Belt	\$1,500
Project Management Certificate	\$2,050
Sustainable Professional Skills Certificate	\$750
Wine Business Institute Late Registration Fee	\$30
Wine Business Institute Seminars	\$250-\$750 course
Wine Business Courses	\$595 - \$1750 course

Miscellaneous Fees

Enrollment Reservation Deposit (All programs except EMBA)	\$50
Enrollment Reservation Deposit (EMBA Program)	\$400
Late Registration Fee (Academic Degree Programs)	\$25

Sonoma State University
School of Extended and International Education
Contract Credit Course Fees
Effective Summer 2023

Academic Contracts:	\$75/unit
Item type: 280000000000	

CEU Contracts			
Item type: 280000000090			
CEU Unit Value			Contract Fee
0.1	to	0.5	\$65.00
0.6	to	1.0	\$70.00
1.1	to	1.5	\$75.00
1.6	to	2.0	\$80.00
2.1	to	2.5	\$85.00
2.6	to	3.0	\$90.00
3.1	to	3.5	\$95.00
3.6	to	4.0	\$100.00
4.1	to	4.5	\$105.00
4.6	to	5.0	\$110.00
5.1	to	5.5	\$115.00
5.6	to	6.0	\$120.00
6.1	to	6.5	\$125.00
6.6	to	7.0	\$130.00
7.1	to	7.5	\$135.00
7.6	to	8.0	\$140.00
8.1	to	8.5	\$145.00
8.6	to	9.0	\$150.00
9.1	to	9.5	\$155.00
9.6	to	10.0	\$160.00

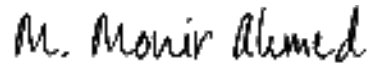
Your formal approval of these fees would be sincerely appreciated. Please contact me if you have any questions concerning this matter.

Approval:



Dr. Karen Moranski
Provost, Vice President – Academic Affairs, CAO

Approval:



Mr. Monir Ahmed
Vice President – Administration and Finance, CFO

Approval:



Dr. Ming-Tung “Mike” Lee
President – Sonoma State University

		Current Fees	Proposed Fees (these are maximums in some cases, and we can charge less)	Last approved date	Notes on Changes only (Justification)
Academic Credit Fees					
Contract Credit (Academic Credit)		\$75/unit	Leave	November 15, 2022	
CNECM/POST (Summer)					
	NURS 312	\$475/unit	Leave Per Krista	November 15, 2022	
	NURS 313	\$475/unit	Leave Per Krista	November 15, 2022	
Intersession		\$365/unit	Leave	November 15, 2022	
Open University Graduate		\$470/unit	Leave	November 15, 2022	
Open University Undergraduate		\$340/unit	Leave	November 15, 2022	
Project Continuation		\$295/unit	Leave	November 15, 2022	
Semester at Sonoma:					
	Undergraduate Units (12 standard)	\$340	Leave	November 15, 2022	
	Graduate Units (8 standard)	\$470	Leave	November 15, 2022	
	Application Fee	\$150	Leave	November 15, 2022	
	Program Fee	\$1,500/semester	Leave	November 15, 2022	
Special Session Course Fee		\$340/unit	\$365	November 15, 2022	Increase to cover increased expenses and align with Intersession
Special Session Degree & Certificate Programs:					
	BA Liberal Studies – Marin, Napa Valley, Solano	\$435/unit	Leave	November 15, 2022	
	BS Business Administration – Marin, Lake, Petaluma, Solano Program	\$435/unit	Leave	November 15, 2022	
	Executive Master’s Business Administration (EMBA)	\$1,850/unit	Leave per Natalie	November 15, 2022	
	Executive Master’s Business Administration Wine (Wine EMBA)	\$1,850/unit	Leave per Natalie	November 15, 2022	
	Executive Master’s Business Administration Global Wine	\$1850/unit	Leave per Natalie	November 15, 2022	
	Family Nurse Practitioner Certificate	\$630/unit	Discontinued Leave	November 15, 2022	
	Foundation and Business MBA	\$759/unit	Leave	November 15, 2022	

	Saturday – Hybrid Degree Completion Program	\$465/unit	Leave	November 15, 2022	
	MA Film Studies	\$550/unit	Discontinued Leave	November 15, 2022	
	MA Organization Development	\$695/unit	Discontinued Leave	November 15, 2022	
	MA Spanish	\$595/unit	Leave	November 15, 2022	
Non-Credit Fees					
EXCEL for Youth					
	All day one-week or morning or an afternoon two-week class	\$400-\$600/week		November 15, 2022	
	Morning or Afternoon one-week class	\$200-\$300/week		November 15, 2022	
Osher Lifelong Learning Institute (OLLI):					
	1 Course Registration (Fall, Spring)	\$25-\$95/1 course	Leave	November 15, 2022	
	2 Course Registration (Fall, Spring)	\$50-\$175/2 courses	Leave	November 15, 2022	
	3 Course Registration (Fall, Spring)	\$75-\$250/3 courses	Leave	November 15, 2022	
	Single-lecture courses and summer courses	\$50/course	Leave		
	Single Course Offering - A La Carte	\$25/course	Leave		
	3 week Course Offering	\$60/ course	Leave		
	Membership Fee	\$20/term	Leave	November 15, 2022	
Professional Development Programs:					
	Administrative Fee	\$25	Leave	November 15, 2022	
	Advanced Human Resource Management Certificate - online	\$750	Leave	November 15, 2022	
	Audio and Recording Production Certificate	\$550	Leave	November 15, 2022	
	Construction Management Certificate	\$450/course	Leave	November 15, 2022	
	Human Resource Management Certificate	\$825	Leave	November 15, 2022	
	Humanistic Leadership Certificate	\$750	Leave	November 15, 2022	
	Maker Certificate	\$325/CEU	Leave	November 15, 2022	
	Non-Profit Management Certificate	\$900	Leave	November 15, 2022	
	Operations and Supply Chain Management	\$2,050/course	Leave	November 15, 2022	
	Lean Six Sigma Green Belt Certificate	\$1,500	Leave	November 15, 2022	

	Project Management Certificate	\$2,050	Leave	November 15, 2022	
	Sustainable Professional Skills Certificate	\$750	Leave	November 15, 2022	
	Wine Business Institute Late Registration Fee	\$30	Leave	November 15, 2022	
	Wine Business Institute Seminars	\$250- \$600/course	Leave	November 15, 2022	
	Wine Business Courses	\$595- \$1500/course	Leave	November 15, 2022	
Miscellaneous Fees					
	Enrollment Reservation Deposit (All programs except EMBA)	\$50		November 15, 2022	
	Enrollment Reservation Deposit (EMBA Program)	\$400		November 15, 2022	
	Late Registration Fee (Academic Degree Programs)	\$25		November 15, 2022	